

## Late Stay for Years 3 to 8

As the nights draw in and the balmy days of summer become a passing memory, it is important to think about the safety of all of our pupils.

At the end of school, pupils should either make their way home or go straight to the activity that they have committed to. If for some reason the person collecting a pupil is delayed, then pupils should make use of the Late Stay facility in the Hive for Years 3 and 4, or Edenfield for Years 5 to 8. This way they are supervised and in a position to receive any message that needs to be passed on. **Pupils should not be waiting alone outside of school on Newton or Trumpington Road.**

If a sibling is in an activity, again, pupils should join Late Stay until the activity is over. This ensures siblings can be picked up at the same time.

There is no charge for Late Stay up to 16:30. After 16:30, there is a small fee for the cost of supervising pupils. At 16:30 children will have the opportunity to have a light refreshment before all going to the Edenfield classrooms to do homework.

In order to ensure sufficient staff and refreshments, pupils who are known to be needing the Late Stay facility should be booked in online by midday. If parents are delayed then they can contact the School Office until 17:00 and the Late Stay mobile on 07773 368508 after 17:00.

For more information, please see the Late Stay guides available on the VLE at <http://i.stfaiths.co.uk/late-stay-booking>